

Copy a Ticket



This guide provides the process for copying a ticket, ensuring that users can quickly replicate and update ticket information. By following the outlined steps, users can streamline their workflow and maintain accuracy in their ticketing system. It's an essential resource for anyone looking to enhance their productivity and ensure compliance with mapping requirements.

1 Copy a Ticket

Navigate to your **Ticket Dashboard**. Select the ticket you would like to copy.

The screenshot shows the CAPTAIN CALLFIRST Ticket Dashboard. The interface includes a sidebar with navigation options like 'My Tickets', 'My Office Tickets', and 'My Company Tickets'. The main area displays a list of tickets with columns for Street, City/Place, Work Type, Job Number, Work Start Date, Company Name, and Ticket Number. The first ticket is highlighted with a green circle around the street name '15151 E ALAMEDA PKWY'.

Street	City/Place	Work Type	Job Number	Work Start Date	Company Name	Ticket Number
15151 E ALAMEDA PKWY	AURORA	ASPHALT REMOVAL/CONCRETE REMOVAL		09/19/2025 07:00 AM	CAPTAIN CALLFIRST DEMO	A52550001
4201 W 94TH AVE	WESTMINSTER	DEMOLITION OF PLAYGROUND EQUIPMENT		09/18/2025 03:45 PM	CAPTAIN CALLFIRST DEMO	A52520001
4870 SETON PL	COLORADO SPRINGS	ASPHALT REMOVAL		09/23/2025 07:00 AM	CAPTAIN CALLFIRST DEMO	A52610001
4870 SETON PL	COLORADO SPRINGS	BIKE PATH REPL		09/18/2025 07:00 AM	CAPTAIN CALLFIRST DEMO	A52570001
4870 SETON PL	COLORADO SPRINGS	BIKE PATH REPL		09/14/2025 10:15 AM	CAPTAIN CALLFIRST DEMO	A52530001
4201 W 94TH AVE	WESTMINSTER	DEMOLITION OF PLAYGROUND EQUIPMENT		09/14/2025 10:15 AM	CAPTAIN CALLFIRST DEMO	A52520001

2 Click "Copy."

525500065 v1 Status: **Released** CAPTAIN CALLFIRST

gent: CAPTAIN CALLFIRST Function: Relocate/Refresh

aken: 09/19/2025 06:45 AM - 06:46 AM Notify By: Parcel

+ New List Dashboard

Excavator Renotification Relocate/Refresh Update Cancel Copy

Ticket Text Service Areas Responses Revisions

Show Confirmation

Find by Ticket Number

Map Attachments (1) QA Help

Contact Information

Contact type: EXCAVATOR
 Primary phone number: OFFICE: (811) 811-8118
 Caller or person creating the request: CAPTAIN CALLFIRST
 Company & Office: Company: CAPTAIN CALLFIRST DEMO
 Office: CAPTAIN CALLFIRST DEMO
 Title: DEMO SPECIALIST
 Role: DEMO
 Industry: DEMOLITION
 Company mailing address: 321 FALLDOWN LANE, GOLDEN, CO, 80403
 Email: CAPTAIN.CALLFIRST@OUTLOOK.COM
 Alt/On-site contact:

Ticket Type & Dates

Ticket Type: NORMAL
 Locate By: 09/22/2025 11:59 PM
 Estimated Work Start Date and Time: 09/19/2025 07:00 AM
 Estimated Work End Date: 09/17/2025 12:00 AM Duration: 0 days
 Ticket Expires On: 10/22/2025 11:59 PM Update Ticket By: 10/22/2025 11:59 PM

3 Update the information necessary to complete the ticket.

Estimated Work Start Date and Time: 09/24/2025, 07:00 AM

Estimated Work End Date: 09/24/2025 Duration: 1 days

Ticket Expires On: 10/23/2025 11:59 PM Update Ticket By: 10/23/2025 11:59 PM

☐ Request an on-site meeting

Work Information

Who is the work being done for?
 CITY BUILDING

☐ Same as caller or person creating the request
☐ Same as company creating the request

What type of Work?
 ASPHALT REMOVAL/CONCRETE REMOVAL

What type of Equipment?
 ASPHALT RECLAIMER / MILLING MACHINE

Will there be any use of explosives? NO

Will there be any directional boring? NO

☐ Add a Potholing Company?

Dig Site Information

Street/Address Intersection

State: CO County: ARAPAHOE City/Place: AURORA

Street/Address:

Unbuffered Dig Site
 Dimensions: 1,263 ft
 (0.24 mi) x 819 ft (0.16 mi)

4 Confirm the entire dig site is located within the blue shaded area on the map.

XX.XXXXXX, -XXX.XXXXXX

+

-105.2139) or degrees-minutes-seconds (i.e. 39 46 59.2, -105 12 50.0).

Locate instructions*

LOCATE ENTIRE PARKING LOT ON E/SD OF BUILDING

Will access be open from now until the end of the Locate By Date?

Yes/No*

YES

No locked gates or animals.

Additional Work Information

Help

Is the excavation site pre-marked in white?

Yes/No*

YES

Are you working on both sides of street?

Yes/No*

NO

Are you working within the public right-of-way?

Yes/No*

NO

Are you working within a utility easement?

Yes/No*

NO

Are you working on private property?

Yes/No*

NO

Maximum depth of excavation: (if accurately known)

Depth

1

Units

FEET

Is the entire dig site located within the blue shaded area on the map?

confirm

This determines which Facility Owner/Operator Members will be notified)

Save/Continue

Incomplete

Discard

5 Click "Yes"

XX.XXXXXX, -XXX.XXXXXX

+

-105.2139) or degrees-minutes-seconds (i.e. 39 46 59.2, -105 12 50.0).

Locate instructions*

LOCATE ENTIRE PARKING LOT ON E/SD OF BUILDING

Will access be open from now until the end of the Locate By Date?

Yes/No*

YES

No locked gates or animals.

Additional Work Information

Help

Is the excavation site pre-marked in white?

Yes/No*

YES

Are you working on both sides of street?

Yes/No*

NO

Are you working within the public right-of-way?

Yes/No*

NO

Are you working within a utility easement?

Yes/No*

NO

Are you working on private property?

Yes/No*

NO

Maximum depth of excavation: (if accurately known)

Depth

1

Units

FEET

Is the entire dig site located within the blue shaded area on the map?

confirm

Yes

No

This determines which Facility Owner/Operator Members will be notified)

Save/Continue

Incomplete

Discard

6 Click "Save/Continue"

XX.XXXXXX, -XXX.XXXXXX + -105.2139) or degrees-minutes-seconds (i.e. 39 46 59.2, -105 12 50.0).

Locate instructions*

LOCATE ENTIRE PARKING LOT ON E/SD OF BUILDING

Will access be open from now until the end of the Locate By Date?
No locked gates or animals.

Yes/No • YES

Additional Work Information [Help](#)

Is the excavation site pre-marked in white? YES/No • YES

Are you working on both sides of street? YES/No • NO

Are you working within the public right-of-way? YES/No • NO

Are you working within a utility easement? YES/No • NO

Are you working on private property? YES/No • NO

Maximum depth of excavation: (if accurately known) Depth 1 Units FEET

Is the entire dig site located within the blue shaded area on the map? (This determines which Facility Owner/Operator Members will be notified) confirm* Yes

Unbuffered Dig Site Dimensions: 1,263 ft (0.24 mi) x 819 ft (0.16 mi)

39.70432, -104.80946

7 Verify the information and Click "Above Information is Correct"

terminate or on-site contact:

Name:

Phone:

Email:

et Type & Dates

cket Type: NORMAL

ocate By: 09/23/2025 11:59 PM

timated Work art Date and me: 09/24/2025 07:00 AM

timated Work d Date: 09/24/2025 11:59 PM

cket Expires On: 10/23/2025 11:59 PM

odate Ticket By: 10/23/2025 11:59 PM

Information

ork being done for: CITY BUILDING

pe of work: ASPHALT REMOVAL/CONCRETE REMOVAL

pe of equipment: ASPHALT RECLAIMER / MILLING MACHINE, BOBCAT / SKID STEER

plosives: NO

rection Boring: NO

tholing Company:

Company:

Office:

Name:

Phone:

Unbuffered Dig Site Dimensions: 1,263 ft (0.24 mi) x 819 ft (0.16 mi)

39.70736, -104.80946

8 Click "Send Ticket"

AURSSCP		(303) 739-7160
CO811 CODE FOR TESTING - MR IT 1 TESTMRIT1	TESTING ONLY	DANIEL MCSAFE (303) 135-7911
CO811 CODE FOR TESTING - MR IT 2 TESTMRIT2	TESTING ONLY	SONDRA SAFEZONE (303) 246-8101
CO811 CODE FOR TESTING - MR IT 3 TESTMRIT3		CONNIE CALLAHEAD (303) 123-4567
CO811 CODE FOR TESTING - MR IT 4 TESTMRIT4	TESTING ONLY	STEVE SHOVELSMART (303) 987-6543
COLORADO 811 CODE FOR TESTING TESTCARLA	TESTING ONLY	CARLITA SANCHEZ (303) 205-6367
COMCAST CCS0C001	CATV, FIBER	FOR LOCATES - USIC (800) 778-9140
CROWN CASTLE CRCSTL1	FIBER	FOR LOCATES STAKE CENTER (801) 364-1063
LEVEL 3 NOW LUMEN LVL311	FIBER	LEVEL 3 COMMUNICATIONS (877) 366-8344 x3
MCI MCI01	FIBER	MCI (800) 289-3427
PHILLIPS 66 PIPELINE LLC P66C01	LIQUID GAS PIPELINE	PHILLIPS 66 PIPELINE LLC (918) 977-7816
XCEL ENERGY XLSE00	ELECTRIC, GAS	GAS DMG ONLY (800) 895-2999
XCEL ENERGY HP/IP DIST. GAS FCHIPSD	GAS PIPELINE	XCEL ENERGY HP/IP DIST. GAS (303) 459-6537

9 Click "Close"

Version: 0

Important Information:

Colorado law requires that the location of the underground facilities are marked with clearly identifiable markings within eighteen inches horizontally from the exterior sides of the underground facilities. Excavation should be at least 18" outside of the exterior sides of any marked, public underground utility line. Do not excavate on top of the marked line location. Marks are valid for thirty (30) days from the date of the locate due date or until danger visible, whichever scenario occurs first. There may be private underground utility lines within your dig area. Private underground lines are owned by the owner of the property and will not be located or marked as of this request. It is the responsibility of the excavator to have private utility lines located separately from a Colorado 811 locate request. To learn more about private utility lines and locate companies in your area please visit www.co811.org.

09/23/2025 11:59 PM

Send a copy of the ticket:

By email: captain.callfirst@outlook.com

By email:

LOCATE ENTIRE PARKING LOT ON E/SD OF BUILDING

Access open now until the end of the Locate By Date: YES

Additional Work Information

Is the excavation site pre-marked in white?	YES
Are you working on both sides of street?	NO
Are you working within the public right-of-way?	NO
Are you working within a utility easement?	NO
Are you working on private property?	NO
Maximum depth of excavation:	1 FEET

Unbuffered Dig Site
Dimensions: 1,263 ft x 819 ft (0.24 mi) x 0.16 mi

39.70432, -104.81677